



## 2017 MARKETPLACE VENDOR APPLICATION

### Event Details:

**Location:** Grand Park at The Market Common  
1004 Crabtree Lane  
Myrtle Beach, SC 29577

**Date:** Friday, March 24, 2017 – 6:00 PM – 10:00 PM (Vendors may open if you wish)  
Saturday, March 25, 2017 - 9:00 AM – 5:00 PM (All Vendors Open)

### PARTICIPANT PROCEDURES & RULES

Any vendor wishing to be accepted must adhere to the following rules and policies:

#### EARLY REGISTRATION DISCOUNT:

- Take \$50.00 off exhibit space if you return all of the following: Completed Application, Payment in Full and Certificate of Insurance (\$1,000,000 aggregate minimum) listing the Myrtle Beach Highland Games, the Myrtle Beach Regional Pipe Band, and The City of Myrtle Beach as additionally insured. All items must be postmarked by January 1, 2017 and all three items must be enclosed for discount to be valid.

#### APPLICATION DEADLINE:

- February 17, 2017 – **NO EXCEPTIONS**

#### ADDITIONAL TABLE AND CHAIR RENTAL MUST BE PRE-ORDERED

- Additional Tables and Chairs will **NOT** be available at the festival. If you purchase electric, you must bring a minimum of a 100 ft. extension cord to reach the generator.
- **NOTE** – Electricity will NOT be available, however, you may bring your own small portable generator.
- **All Tents are provided. You CAN NOT bring your own tent.**

#### SET-UP TIME SLOTS & EXPECTATIONS

- **Friday, March 24<sup>th</sup> between 12:00 PM and 5:00 PM or Saturday, March 25<sup>th</sup> between 7:00 AM and 8:30 AM. Please advise Todd Cartner of estimated arrival/move-in time prior to March 15, 2017.**  
[todd@myrtlebeachpipeband.com](mailto:todd@myrtlebeachpipeband.com).

#### UPON ARRIVAL

- **FIRST** – Check in at the Vendor Check-In Tent located in the Operations Center.

**AT VENDOR CHECK-IN YOU WILL BE PROVIDED WITH ALL**

- Admission Tickets – It will be your responsibility to make sure that tickets for staff arriving separately be delivered to the Admission Gate Will Call.
- Site Map
- Vendor Parking Pass – valid to unload ONE vehicle at your exhibit space.
- **Note:** All vehicles will be required to park in the Vendor Parking area.
- For each 10’x10’ Exhibit Space, **you will receive:**
  - **Two (2) admission tickets (\$15.00 value each)**
  - **One (1) complimentary parking/unloading pass**

**UNLOADING/SET-UP/TAKE DOWN**

- **ACCESS TO MARKETPLACE WILL BE GRANTED DURING SET-UP TIMES ONLY.** Vehicles will not be permitted to drive on the festival grounds outside of the set-up times.
- You will **NOT** have access to drive on the festival grounds after 8:30 AM Saturday until the festival has ended. You will be able to start loading vehicles 30 minutes following completion of the Closing Ceremonies.

**LODGING INFORMATION**

- Discounted Hotel Rooms for March 18 & 19 will be available at several local hotels. Please see the LODGING INFORMATION tab for the Myrtle Beach Highland Games & Heritage Festival on the website – [www.myrtlebeachhighlandgames.com](http://www.myrtlebeachhighlandgames.com).
- Overnight campers are not permitted. See the LODGING INFORMATION tab for local campgrounds.

**SPECIFIC REGULATIONS**

- **Alcohol/liquor sales** prohibited – vendors will **NOT** be permitted to sell alcoholic beverages of ANY KIND at this festival.
- **IF YOU SELL CONSUMABLE GOODS** – Please see the attached DHEC Regulations Form
- The concessionaire shall be liable for any damage it causes to the property. **Concessionaire is required to dispose of trash, boxes, etc. in the large dumpsters.** Your area must be cleared of all personal trash and will be inspected and documented via photograph at the conclusion of the festival. **Violators will receive a \$300.00 invoice post-event.**

**PROMOTE YOUR BUSINESS** while supporting our festival! Your donation is fully tax-deductible and can be acknowledged.

- Sponsor an award! Underwrite the cost of a medal or trophy for various competitions and contests.

**VENDOR CODE OF CONDUCT**

As a potential vendor of the Myrtle Beach Highland Games & Heritage Festival, I agree to maintain a high level of professionalism while representing my company in the Vendor Area. As a potential vendor, I promise to conduct business in a way that is respectful to the other merchants in attendance. I will not behave in a way that can be perceived as harmful or detrimental to any other vendors or the attendees of the festival.

\_\_\_\_\_  
Vendor Signature

\_\_\_\_\_  
Staff A

\_\_\_\_\_  
Staff B

\_\_\_\_\_  
Staff C

Please keep in mind that the Myrtle Beach Regional Pipe Band, the Myrtle Beach Highland Games & Heritage Festival and all of the staff are a volunteer driven group.

## 2017 MARKETPLACE VENDOR APPLICATION

**All applications must be received no later than February 17, 2017**

Business Name \_\_\_\_\_

Contact \_\_\_\_\_

Business Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Business Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email Address \_\_\_\_\_

Products Available \_\_\_\_\_

\*Email address must be included as we will be sending additional information to each vendor

### EXHIBIT SPACE AND EQUIPMENT RENTAL

#### Prior to January 1, 2017

10'x10' exhibit space (2 tickets, 1 parking pass – TENT INCLUDED)	\$300.00	\$ _____
10'x20' exhibit space (4 tickets, 2 parking passes – TENT INCLUDED)	\$400.00	\$ _____
10'x30' exhibit space (6 tickets, 3 parking passes – TENT INCLUDED)	\$500.00	\$ _____
20'x20' exhibit space (6 tickets, 3 parking passes – TENT INCLUDED)	\$500.00	\$ _____
8 ft. Table	Qty. _____ @ \$15.00 ea.	\$ _____
Chairs	Qty. _____ @ \$4.00 ea.	\$ _____
Ice – 20 lb. Bags	Qty. _____ @ \$5.00 ea.	\$ _____

#### Received between January 2 – February 17, 2017

10'x10' exhibit space (2 tickets, 1 parking pass – TENT INCLUDED)	\$350.00	\$ _____
10'x20' exhibit space (4 tickets, 2 parking passes – TENT INCLUDED)	\$450.00	\$ _____
10'x30' exhibit space (6 tickets, 3 parking passes – TENT INCLUDED)	\$550.00	\$ _____
20'x20' exhibit space (6 tickets, 3 parking passes – TENT INCLUDED)	\$550.00	\$ _____
8 ft. Table	Qty. _____ @ \$15.00 ea.	\$ _____
Chairs	Qty. _____ @ \$4.00 ea.	\$ _____
Ice – 20 lb. Bags	Qty. _____ @ \$5.00 ea.	\$ _____

### AWARD DONATION

\_\_\_\_\_ \$50 Medal Set for Kids (50 Medals)

\_\_\_\_\_ \$50 Trophy    \_\_\_\_\_ Clan    \_\_\_\_\_ Heavy Athletics    \_\_\_\_\_ Festival Contest

TOTAL                    \$ \_\_\_\_\_

## PAYMENT DETAILS

Sorry, **NO Refunds** for any reason

Event is a **Rain or Shine Festival**

**Check** enclosed made payable to the Myrtle Beach Regional Pipe Band

**Credit Card**       Visa       MC       AMEX

Name on Card \_\_\_\_\_

Account Number \_\_\_\_\_

Expiration Date \_\_\_\_\_ CV Code \_\_\_\_\_

Billing Zip Code \_\_\_\_\_

Email Address for Receipt \_\_\_\_\_

\_\_\_\_\_  
Authorized Signature

### SUBMIT APPLICATION VIA MAIL

Myrtle Beach Highland Games  
3723-C Forestbrook Road  
Suite 125  
Myrtle Beach, SC 29588

SUBMIT APPLICATION VIA EMAIL or FAX **ONLY** if paying by credit card.

[todd@myrtlebeachpipeband.com](mailto:todd@myrtlebeachpipeband.com) or via FAX at 843-492-6944

We thank you for your support and dedication to the Myrtle Beach Highland Games & Heritage Festival. For more information, please visit [www.myrtlebeachhighlandgames.com](http://www.myrtlebeachhighlandgames.com) or contact us at 843-492-0515.

*I have read and understand the rules and regulations listed on this form and wish to be entered in the events listed above. I hereby, for myself, my heirs, and executors assign, waive and release any and all rights and claims I may have for damages against the Myrtle Beach Regional Pipe Band, sponsors, their agents or representatives for any injuries which may be suffered by me attending, participating in or travelling to or from the Myrtle Beach Highland Games & Heritage Festival.*

\_\_\_\_\_  
Signature