



2017 FOOD VENDOR APPLICATION

Event Details:

Location: Grand Park at Market Common
1011 Crabtree Lane
Myrtle Beach, SC 29577

Date: Friday, March 24, 2017 - 6:00 PM - 10:00 PM
Saturday, March 25, 2017 - 9:00 AM – 5:00 PM

PARTICIPANT PROCEDURES & RULES

Any vendor wishing to be accepted as a food concessionaire for hot and/or cold food items and/or beverages must adhere to the following rules and policies:

EARLY REGISTRATION DISCOUNT:

- Take \$75.00 off exhibit space if you return all of the following: Completed Application, Payment in Full and Certificate of Insurance (\$1,000,000 aggregate minimum) listing Myrtle Beach Regional Pipe Band and The City of Myrtle Beach as additionally insured. All items must be postmarked by January 1, 2017 and all three items must be enclosed for discount to be valid.

APPLICATION DEADLINE:

- February 17, 2017 – **NO EXCEPTIONS**

ADDITIONAL TABLE AND CHAIR RENTAL MUST BE PRE-ORDERED

- Additional Tables and Chairs will **NOT** be available at the festival. If you purchase electric, you must bring a minimum of a 100 ft. extension cord to reach the generator.
- **NOTE** – if you purchase more than one booth space, you will be charged electric for the number of spaces you are renting.
- **You can bring your own tent. Tent rental must be pre-ordered.**

SET-UP TIME SLOTS & EXPECTATIONS

- **Friday, March 24th between 10:00 AM and 4:00 PM or Saturday, March 25th between 7:00 AM and 8:30 AM. Please advise Todd Cartner of estimated arrival/move-in time prior to March 15, 2017.**
todd@myrtlebeachpipeband.com.

UPON ARRIVAL

- **FIRST** – Check in at the Vendor Check-In Tent located in the Operations Center.

AT VENDOR CHECK-IN YOU WILL BE PROVIDED WITH ALL

- Admission Tickets – It will be your responsibility to make sure that tickets for staff arriving separately be delivered to the Admission Gate Will Call.
- Site Map
- Vendor Parking Pass – valid to unload and park ONE refrigerated food truck/trailer at your exhibit space.
- **Note:** Additional vehicles will be required to park in the General Admission Parking.
- For each 10'x20' Exhibit Space, **you will receive:**
 - **Two (2) admission tickets (\$15.00 value each)**
 - **One (1) complimentary parking/unloading pass**

UNLOADING/SET-UP/TAKE DOWN

- **ACCESS TO FOOD COURT WILL BE GRANTED DURING SET-UP TIMES ONLY.** Vehicles will not be permitted to drive on the festival grounds outside of the set-up times.
- You will **NOT** have access to drive on the festival grounds after 8:30 AM Saturday until the festival has ended. You will be able to start loading vehicles 30 minutes following completion of the Closing Ceremonies.

LODGING INFORMATION

- Discounted Hotel Rooms for March 24 & 25 will be available at several local hotels. Please see the LODGING INFORMATION tab for the Myrtle Beach Highland Games & Heritage Festival on the website www.myrtlebeachhighlandgames.com.
- Overnight campers are not permitted. See the LODGING INFORMATION tab for local campgrounds.

SPECIFIC REGULATIONS

- **Alcohol/liquor sales** prohibited – vendors will **NOT** be permitted to sell alcoholic beverages of ANY KIND at this festival.
- **IF YOU SELL CONSUMABLE GOODS** – Please see the attached DHEC Special Events Brochure.
- **HEALTH DEPARTMENT & CODE ENFORCEMENT** regulations must be met by all concessionaires as required. Failure to comply with regulations and/or service of unapproved menu items will cause a vendor to be closed by inspectors from either department. Your booth must be ready for inspection by Saturday at 8:30 AM.
- **FLAME PROOF CERTIFICATE** – All tents and awnings must have a “flame-proof” certificate, preferably sewn onto the tent material.
- **ALL COOKING & PROPANE** must be 10 feet outside of tents.
- **EXTINGUISHER** – Each vendor must have a K Type Extinguisher.
- **DEEP FRYING** – you are responsible for storage of fryer fat and/or oils in covered containers. You must remove fryer fats/oils from festival grounds when vacating booth. Deep fryers are **NOT ALLOWED** under any part of your tent or awnings.
- **CONCESSIONAIRES WILL NOT BE GRANTED EXCLUSIVE RIGHTS** to sell or market any particular food or beverage product at the festival.
- **ICE** will be available to concessionaires on Friday from 5:00 pm until 9:30 pm and on Saturday from 8:00 am until 4:30 PM. **ICE must be pre-ordered.**
- The concessionaire shall be liable for any damage it causes to the property. **Concessionaire is required to dispose of trash, boxes, etc. in the large dumpsters.** Your area must be cleared of all personal trash and will be inspected and documented via photograph at the conclusion of the festival. **Violators will receive a \$300.00 invoice post-event.**

PROMOTE YOUR BUSINESS while supporting our festival! Your donation is fully tax-deductible and can be acknowledged.

- Sponsor an award! Underwrite the cost of a medal or trophy for various competitions and contests.

VENDOR CODE OF CONDUCT

As a potential vendor of the Myrtle Beach Highland Games & Heritage Festival, I agree to maintain a high level of professionalism while representing my company in the Food Court. As a potential vendor, I promise to conduct business in a way that is respectful to the other merchants in attendance. I will not behave in a way that can be perceived as harmful or detrimental to any other vendors or the attendees of the festival.

Vendor Signature

Staff A

Staff B

Staff C

Please keep in mind that the Myrtle Beach Regional Pipe Band, the Myrtle Beach Highland Games & Heritage Festival and all of the staff are a volunteer driven group.

MORE BELOW

2017 FOOD VENDOR APPLICATION

All applications must be received no later than February 17, 2017

Business Name _____

Contact _____

Business Address _____

City/State/Zip _____

Business Phone _____ Cell Phone _____

Email Address _____

Food Available _____

*Email address must be included as we will be sending additional information to each vendor

EXHIBIT SPACE AND EQUIPMENT RENTAL

Prior to January 1, 2017

10'x20' exhibit space (2 tickets, 1 parking pass – TENT NOT INCLUDED)	\$250	\$ _____
10'x30' exhibit space (4 tickets, 2 parking passes – TENT NOT INCLUDED)	\$350	\$ _____
20'x20' exhibit space (4 tickets, 2 parking passes – TENT NOT INCLUDED)	\$350	\$ _____
10'x10' tent set-up (walls NOT included) -	\$195	\$ _____
10'x20' tent set-up (walls NOT included) -	\$295	\$ _____
Electric Hook-up (MUST select NOW to get power)	\$75	\$ _____
8 ft. Table	Qty. _____ @ \$15 ea.	\$ _____
Chairs	Qty. _____ @ \$4 ea.	\$ _____
Ice – 20 lb. Bags	Qty. _____ @ \$5 ea.	\$ _____

Received between January 2 – February 17, 2017

10'x20' exhibit space (2 tickets, 1 parking pass – TENT NOT INCLUDED)	\$325	\$ _____
10'x30' exhibit space (4 tickets, 2 parking passes – TENT NOT INCLUDED)	\$425	\$ _____
20'x20' exhibit space (4 tickets, 2 parking passes – TENT NOT INCLUDED)	\$425	\$ _____
10'x10' tent set-up (walls NOT included) -	\$195	\$ _____
10'x20' tent set-up (walls NOT included) -	\$295	\$ _____
Electric Hook-up (MUST select NOW to get power)	\$75	\$ _____
8 ft. Table	Qty. _____ @ \$15 ea.	\$ _____
Chairs	Qty. _____ @ \$4 ea.	\$ _____
Ice – 20 lb. Bags	Qty. _____ @ \$5 ea.	\$ _____

AWARD DONATION

_____ \$50 Medal Set for Kids (50 Medals)

_____ \$50 Trophy _____ Clan _____ Heavy Athletics _____ Festival Contest

REQUIRED: \$200 Sales Tax Deposit - City of Myrtle Beach \$ 200.00

NOTE: Not required if you currently have a City Business License

TOTAL \$ _____

PAYMENT DETAILS

Sorry, NO Refunds for any reason

Event is a Rain or Shine Festival

Check enclosed made payable to the Myrtle Beach Regional Pipe Band

Credit Card Visa MC AMEX

Name on Card _____

Account Number _____

Expiration Date _____ CV Code _____

Billing Zip Code _____

Email Address for Receipt _____

Authorized Signature

SUBMIT APPLICATION VIA MAIL

Myrtle Beach Regional Pipe Band
3723-C Forestbrook Road
Suite 125
Myrtle Beach, SC 29588

SUBMIT APPLICATION VIA EMAIL or FAX **ONLY** if paying by credit card.

todd@myrtlebeachpipeband.com or via FAX at 843-492-6944

We thank you for your support and dedication to the Myrtle Beach Highland Games & Heritage Festival. For more information, please visit www.myrtlebeachhighlandgames.com or contact us at 843-492-0515.

I have read and understand the rules and regulations listed on this form and wish to be entered in the events listed above. I hereby, for myself, my heirs, and executors assign, waive and release any and all rights and claims I may have for damages against the Myrtle Beach Regional Pipe Band, sponsors, their agents or representatives for any injuries which may be suffered by me attending, participating in or travelling to or from the Myrtle Beach Highland Games & Heritage Festival.

Signature